

DRIVER LCL HAZMAT Function Specific Training SOP

- 1) Identify HAZ Cargo on any Dispatched BOL's. DO NOT EVER tender a HAZMAT shipment that was not dispatched by your dispatcher.
- 2) Confirm HAZDEC (if export) and MSDS is attached. Confirm BOL has highlighted: UN#, Proper Shipping Name, CL, PG, and Emergency Contact Ph#; in that order.
- 3) If missing any information, contact Dispatch immediately.
- 4) Confirm you have a Emergency Response book on hand, or in truck.
- 5) Confirm your truck has the proper straps, and materials to safely block/brace cargo in truck/trailer. Confirm truck/trailer has correct placards.
- 6) Confirm your routes prior to picking up cargo to ensure you are avoiding tunnels and unnecessary stops.
- 7) When picking up freight, confirm truck wheels have been chalked.
- 8) Before loading freight, confirm truck or trailer is free of debris and HAZMAT freight can safely be loaded.
- 9) Before loading freight on trailer, confirm that freight is in good condition. Check for leaks in cartons, drums, totes or pails. Check for crushed cartons, and confirm integrity of pallet is in good condition.
- 10) Confirm that HAZMAT freight you are picking up matches your paperwork exactly - Proper Shipping Name, UN#, PG, CL, and Emergency Contact Ph#. If any discrepancies, contact Dispatch immediately.
- 11) If you are loading freight with pallet jack, confirm pallet jack is in good working order and integrity of pallet can be moved safely by person. Pallet should not exceed 800 lbs if pallet jacking manually.
- 12) If freight has been loaded by shipper with forklift, after forklift has exited trailer every pallet, confirm every pallet has been loaded safely and there are no fork punctures in cargo previously loaded. Confirm pallets have been loaded securely, and strap pallets to wall of trailer if needed. Do not double stack and HAZMAT product at any time.

After all HAZMAT cargo has been loaded, reconfirm delivery route and do not deviate from this route. Confirm with Dispatch cargo has been safely and securely loaded and confirm your ETA to delivery location.

Process Updated 8/8/2019	
Review Log	
2020:	
2021:	
2022:	
2023:	
2024:	

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